

Event Risk Assessment	Specialising in Sport! (SIS)
Event title: CSW School Games - QuadKids and Super 6 Athletics	Prepared by: Edward Parsons
Event date: 5 & 6 July 2018	Date: December 2017
Venue: University of Warwick Athletics Track, Coventry	Event managers: Edward and Zoe Parsons Event staff: tbc Volunteers: tbc

Who / How affected?	Remedy	Responsibility
<p>Outdoor Working All visitors to the site, young athletes, event staff, volunteers</p> <ul style="list-style-type: none"> - Injury through collision with athletes, equipment, blows from bull-nosed javelins, bean bags and med balls <p>Young athletes, event staff and volunteers</p> <ul style="list-style-type: none"> - Sharps, dog faeces, dangerous objects - Trips, falls, grazes, cuts, strains and muscular injuries 	<p>Area to be clearly marked with stake and rope as required facilitating control of access to area and clear supervision of all within the area Additional segregation within area required to separate activities, i.e. throws area, sprint and run lanes.</p> <p>Area to be cleared prior to set-up and checked prior to activity commencing On-going review and maintenance as required Event staff trained first aiders and medical staff</p>	<p>Event manager & ground staff</p> <p>Event manager</p> <p>Event manager</p> <p>All staff and volunteers Event manager – confirm first aiders and medical staff location</p>
<p>Supervision of Minors Young athletes</p> <ul style="list-style-type: none"> - Lack of supervision 	<p>Schools / teams to be encouraged to remain together, establishing a base on the infield Athletes to be briefed and then split into groups, with leaders supervising each group. Staff encouraged to rotate around groups.</p>	<p>Event manager to brief event staff and volunteers Event staff</p>

	<p>Parents / spectators to remain to the outside of the track perimeter. School staff to supervise toilet visits.</p>	<p>Event staff School staff</p>
<p>Activity Delivery – Super 4s Standing Long Jump / Bull nosed Javelin / Sprint / Distance Race Young athletes, event staff and volunteers</p> <ul style="list-style-type: none"> - Incorrect layout of equipment - Tripping or slipping on equipment - Tripping or slipping on ground - Misuse of equipment, especially javelins - Collision with other athlete or staff - Exhaustion 	<p>Ground must be firm and even – final layout of activities to be identified according to local ground conditions All events to be laid out in accordance with standard event rules All equipment to be checked prior to use All equipment to be of an approved type Equipment not being used to be stored away from activity area Mats to be kept clean and dry and to be inspected throughout the event – SLJ to be transferred to pits or withdrawn in the event of wet weather Whilst the throwing and running activities may continue in damp conditions, these must be monitored as any significant changes may increase risks of slipping Appropriate footwear to be worn at all times Bull nosed javelins are not to be left out and unattended Athletes to be briefed as to the event rules Athletes awaiting trials to be positioned away from mats / throws zone / sprint areas with special attention made to start and finish points Athletes should be continuously monitored for signs of distress and should cease activity in the event of any concerns</p>	<p>Event manager remain responsible throughout Event manager to brief event staff Event staff to brief volunteers and monitor throughout</p>

<p>Activity Delivery – Super 6s Long Jump / Javelin / Shot / 100m Sprint, 200m Sprint, 800m Distance Race</p> <p>Most of the above points remain applicable. However, these events will be conducted according to the rules of UKA and as such UKA Track and Field Rules of Competition and Risk Assessments are to be adopted. These should be read in conjunction with this document.</p>	<p>Appointment of qualified / experienced lead officials to key roles including Starter, Chief Timekeeper, Chief Track Judge, Field Referee, Field event leads.</p> <p>With specific reference to the throws events, and noting the appointment of young leaders to officiating duties, these events will be supervised by nominated adults with sole responsibility for the safe conduct of each event.</p>	<p>Event manager</p> <p>Nominated field event leads</p>
<p>Child Protection Young athletes</p> <ul style="list-style-type: none"> - Abduction and abuse 	<p>Parents / accompanying adults encouraged to remain at Track & Field area at all times CSW Welfare plan All staff and volunteers to carry / wear accreditation All staff have been DBS checked, attended training and have UKA licenses All volunteers have signed self-declarations Staff and volunteers are encouraged not to work in one-to-one contact with young people Welfare induction provided to volunteers</p>	<p>Event staff supervising welcome and engagement with young athletes</p> <p>Event manager</p> <p>Event manager</p> <p>Event manager to brief event staff and volunteers</p> <p>Event manager</p>
<p>Event Staff and Voluntary Staff Event staff, volunteers and young athletes</p> <ul style="list-style-type: none"> - Untrained volunteers 	<p>Volunteers selected to work on the project are appropriately qualified and/or experienced to undertake their role Close supervision of volunteers Team support</p>	<p>Event manager and event staff</p>

<ul style="list-style-type: none"> - Health and Safety issues 	<p>Risk Assessments & pre event checks Close supervision of volunteers Team support</p>	<p>Event manager and event staff</p>
<p>Personal safety and welfare Event staff, volunteers and young athletes</p> <ul style="list-style-type: none"> - Verbal & physical assault from young people, parents and members of the public - Issues of dehydration, exhaustion etc. - Exposure to weather extremes (heat / wind / rain) 	<p>Event manager and CSW Welfare to be called</p> <p>Food and drink to be provided, coupled with scheduled breaks Limited immediate shelter available within area with access to further shelter on site</p>	<p>Event manager and event staff.</p>
<p>Evaluation Given the implementation of all the remedies detailed, all risks are considered low.</p> <p>A dynamic risk assessment will be completed on the morning of the event and is to be updated throughout the event.</p>		
<p>Further points of reference CSW Welfare Plan and Main Event Risk Assessment – copy awaited. UKA Rules of Competition. UKA Approved Code of Practice.</p>		